

TOPANGA EMERGENCY MANAGEMENT TASK FORCE

February 7, 2018
10:00am – 11:15am
Topanga Library

120 N. Topanga Canyon Boulevard, Topanga

MINUTES

Approved Approved with changes

Co-Chairs: OEM, Jeanne O'Donnell and TCEP, James Grasso

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|-----------------------|------------------|----------------|
| In Attendance: | Robert Hernandez | Flavia Potenza |
| Alli Acker | Brian Howard | Joseph Rosendo |
| Jorge Anaya | Timothy Lippman | Leland Tang |
| Blake Clayton | Mark Lucio | Simon T |
| Susan Clark | Susan Ng | John Waller |
| Michael Edwards | Susan Nissman | Tam Taylor |
| Nelson Gonzalez | Arthur Nissman | Mark Winn |
| James Grasso | Jeanne O'Donnell | |
| Maria Grycan | | |
| | Sanora Peetoom | |

I. Welcome from Co-chairs

II. Minutes were approved

III. Public Comment

-John Waller provided an update on a firefighting prevention and efforts display in the Library. They will be collecting items to be included in the display. The display will include all firefighting facilities, locations, and teams.

IV. Topanga Survival Guide

-The County saved over \$1,100 by delivering the returned copies directly to Topanga Town Council. Over 400 guides were returned because they were delivered to PO Boxes, vacant properties, and duplicates. At every quarterly meeting, feedback will be collected on updates and changes to the guide. The glove box edition will also be created. Copies of the guide will be shared with neighboring cities.

V. Alert LA

-OEM is transitioning to a new vendor, Onsolve, to manage their Alert LA system. The new system will have the capabilities to specify channels (cell phones, T.V. broadcast, subscribers). The system can also communicate in 10 different languages (text, voice, and email). Jeanne is offering the opportunity to test the new system in Topanga. Approximately 500 contacts need to be reached.

-The group determined that the testing will be held on Tuesday, February 20th, at 10:00am. Anyone who previously signed up will be migrated into the new system. Constituents can sign up for the new Alert LA system after Sunday, February 11th at 12am when the new vendor is live. Topanga Residents in Zones 1-9 will receive the alert. Approximately 1500 of the 3200 Topanga residents are signed up for Alert LA. LA Sheriff's and OEM will work on adding the neighboring areas near these zones into the system. Mountain Messenger, T-CEP, and other Topanga residents using Next Door will work on delivering a press release to the constituents.

VI. Business Emergency Exercise/Drill

-Jeanne reported that there will be 3 categories of products: employee materials, consumer materials, and emergency planning/continuity plans. The next business meeting will take place on March 15th at 6:30pm at the Topanga Library.

VII. New Business/Announcements

-Supervisor Sheila Kuehl's West Valley/Mountain Communities Office will be holding its Annual Open House on March 15th at 5:30pm.

VIII. Adjournment

-The meeting adjourned at 11:15am. The next Topanga Emergency Management Task Force Meeting will take place on April 18th, from 10:00am – 11:30am at the Topanga Library.