

Meeting of the Topanga Emergency Management Task Force August 24, 2011

Task Force Members in Attendance:

Pat MacNeil, T-CEP
Keith Harrison, CEO, Office of Emergency Mgmt
Susan Nissman and
Cynthia Scott, Board of Supervisors, 3rd District
John Adkins, DPW-Road Maintenance Division
Mary Lukins, County Animal Care and Control

Alli Acker, LACDACERT
Brad Davis, CERT
Bruce Royer, Chamber

Maria Grycan, County Fire
Ben Squire, FAW

Meeting called to order by Co-Chair, Keith Harrison

I. Introductions and Minutes review

Gabrielle Lamirand introduced herself as a member of T-CEP organizing the County Services and Disaster Preparedness Fair.

II. Issues and Reports

A. 2012 Drill:

- a. Next years drill date is TBD. It will be on a Saturday or Sunday, the entire day. Maria emphasized that the drill should evacuate Topanga Canyon Blvd, exercise shelters in the coast and valley area, and create an EOC outside of the canyon. Maria noted that the evacuation concept will require law enforcement on board. Susan suggested we have a committee meeting at Zev's Calabasas office with the following to discuss the drill: OEM, LA Co FD, SD, ARC, CHP, LAPD, LAFD, and Pierce College.
- b. Some suggestions included providing take-away materials, using the video of Oakland to show conditions, and play out a changing scenario. Ben Squire requested that FD have a means to evaluate and get feedback regarding participants experience getting out of the canyon and perhaps offer a free car wash by a volunteer group if they participate. Maria also stated that Twitter will be employed and people encouraged to create an account before the drill.
- c. Keith noted that the recent earthquake in DC was treated as a fire drill which was not appropriate and unsafe.

B. Alert LA Report:

Eric Fox reported that the Sgt in charge of the Drill calls was assigned late, so unable to separate the canyon in zones and pre-type message, noted as "pre-canvassing". Maria informed the group of some of the problems with the calls which included the computerized voice which

mispronounced words. Eric will ensure that a human voice is used in the future. The 818 areas like Santa Maria Rd need to also be included.

C. Drill Film:

- a. Bruce Royer screened the latest version, an 11.5 minute film, for the group.
- b. Wendie Malick will be doing the final voice-over and Ken Mazur will produce the music.
- c. The call to action by Chief Whittle was to prepare a plan, exercise, and refine it. Eric noted that during his recent experience working with the Incident Command team after the hurricanes in Alabama, he had to emphasize that exercising a plan, not just preparing a plan, was imperative.
- d. There is a need to refine the Topanga Survival Guide in a second edition.
- e. Maria requested a list of credits to check attributions. Cynthia will send to the group.
- f. Bruce will remove Pat's comment about "direct them where to go" as this is not in the T-CEP mission and will dub in Neighborhood Survival Area.
- g. Maria suggested that the portion relating to the Elementary school be separated and shown to parents at their annual Back to School Night scheduled for 9/27. Distribution of the film is unknown at this point, but it will definitely be linked to Zev's, Topanga Survival, and T-CEP's websites. Bruce will also be giving several CD's to Principal Sheard.

D. County Services and Disaster Prep Fair:

- a. 3D will organize a press release, put a link on Zev's website www.t-cep.org and use the mass notification system, Rapid Notify, to announce the event to the community.
- b. There are seven vendors currently signed. Maria would like a list to vet and add to.
- c. FD's Command vehicle, SD's Search and Rescue and OEM's Incident Command Vehicle will be present.
- d. A postcard will be sent to residents. Text was reviewed and revised.

III. Future Agenda Items and Announcements

- a. Drill 2012- update on meeting at Zev's office.
- b. Drill Film- revised and distribution discussed.
- c. Debrief of County Services and Disaster Prep Fair
- d. Kiosk design

Next meeting is November 16, 2011.

