

Meeting of the Topanga Emergency Management Task Force April 20, 2011

Task Force Members in Attendance:

Pat MacNeil, T-CEP
Keith Harrison, CEO, Office of Emergency Mgmt
Susan Nissman and
Cynthia Scott, Board of Supervisors, 3rd District
John Adkins, DPW-Road Maintenance Division
Mary Lukins, County Animal Care and Control
Marge Santos, County Chief Executive Office
Rebecca Goldfarb, Topanga Town Council

Alli Acker, LACDACERT
Michael Edwards, ARC
Leland Tang, CHP
Bruce Royer, Chamber
Maria Grycan, County Fire

Meeting called to order by Co-Chair, Keith Harrison

I. **Minutes review** from the April 20, 2011 were corrected as follows:

Section II. a. - delete the words "for BC vehicles" and replace with "one command vehicle."

Section II. b. - second sentence should delete "FD has been meeting with contract cities that have their own systems and asked them to NOT activate in an actual event where Alert LA was utilized." Agencies can activate but message should be consistent with Alert LA.

Section II. f. - references to disabilities should be stated as "persons with disabilities and access and functional needs." Replace the last sentence with the following sentences - "Although SNAP does not request medical information, HIPPA rules **only** apply to the agencies providing **medical** information not to organizations requesting it. American Red Cross and Office of Emergency Management will help facilitate."

Section II. j. - instead of identifying specific location and names for a virtual shelter outside the canyon, the reference should be a "location outside of the canyon."

Section IV. a. - delete Building and Safety and replace with "Public Works."

Section VII. - The next meeting date should read April 20 and May 18, 2011.

II. Canyon-wide Drill

A. Drill Planning:

- a. The Drill for May 7 is on target. Conducted operational planning on April 19, 2011 with Ventura, CHP, Sheriff, Fire, OEM, City of LA, and the Third District. An Operational meeting between agencies was held at Supervisor Yaroslavsky's office on 4-19. Discussion was held on placement of resources in the CSAs.

- b. Added one objective: inclusion of Specific Needs Awareness Program (SNAP) into the Drill, since both the Fire and Sheriff's need to have this knowledge.
- c. Any questions on whether Sheriff or Fire personnel is aware of the Zones and/or need for education on this topic, should be directed to Maria Grycan.
- d. Drill begins at 8:00 a.m., briefing around 8:30 and phone calls will commence around 9:00 a.m. People will go to the CSAs between 9:00 and 11:00 a.m.

B. Drill Film:

Bruce Royer indicated that he will conduct filming at both the School and Saturday Drills to obtain additional footage for the final version of the educational film. He needs Fire's (Maria Grycan's) input on the film prior to finalizing. Susan, Maria, and Cynthia will meet afterwards to see a screening.

II. Issues and Reports

A. Santa Monica Mtns Fire Safe Alliance

- a. A pre-disaster mitigation workshop was held with attendance from Fire Forestry and local Fire Safe Councils in Topanga and Malibu.
- b. A grant is available for pre-disaster planning and retrofitting of homes. The group is discussing the idea of submitting an application.
- c. Noted that it was time to update the Hazard Mitigation Plan.
- d. Progress is being made on the development of the demonstration center at LA Co Forestry Nursery on Malibu Canyon.
- e. Golden Spotted Oak Borer Pest – Susan indicated that these insects have been found in San Diego County and requested assistance from Ray Smith of Agriculture Commissioner Weights and Measures (ACWM) in hopes of creating an emergency ordinance. Such an ordinance would prevent the import of wood that may contain these insects from San Diego County to LA County. Marge will follow-up with ACWM on this issue. Maria Grycan is working on a press release from LA Co Fire.

B. Santa Monica Mtns Fire Safe Alliance

Rebecca noted that T-CEP is meeting with Station 69's shifts to introduce them all to the Zones and EOC. She was concerned that the Station Captain called the FD Dispatch supervisor but there was not an awareness of Topanga Zones. Maria said that was an exception and since then, education has been communicated to all dispatchers.

III. Future Agenda Items

- a. Debriefing on the May 7th Canyon-wide Drill.
- b. Drill Film update
- c. Brush Clearance on TCB –SCE and Cal-Trans