

**TOPANGA EMERGENCY MANAGEMENT  
IMPLEMENTATION TASK FORCE**

**AGENDA**

**January 20, 2010, 9:30 a.m.**

**T-CEP EOC - 139 Old Church Road, Topanga, California**

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|-------|---|--|
| I.    | Welcome and Introductions               | Susan Nissman, Sr. Field Deputy<br>Third District              |
| II.   | Brief Background of TEMP                | Susan Nissman  |
| III.  | Overview of Task Force                  | Keith Harrison, Co-Chair/CEO<br>Office of Emergency Management |
|       | A. Confirm Task Force 2010 Calendar     |  |
|       | B. Operating Rules                      |  |
|       | C. Membership Responsibilities          |  |
|       | D. Sub-committee Formation              |  |
|       | E. By-laws                              |  |
| IV.   | Task Force Positions                    | Pat MacNeil, Co-Chair/T-CEP, and<br>Keith Harrison             |
|       | A. Secretary and Assistant Secretary    |  |
|       | B. Membership Coordinator               |  |
| V.    | Issues and Reports                      |  |
|       | A. All-Canyon Drill                     | Assistant Chief Gary Burden,<br>Fire Department                |
|       | 1. Establish Date of Drill              |  |
|       | 2. Establish Drill Sub-committee        |  |
|       | B. Communications Subcommittee          | Cynthia Scott, Third District                                  |
|       | C. Topanga Wildfire Evacuation Plan     | Keith Harrison   |
| VI.   | SMMtns Fire Safe Alliance Report        | Susan Nissman  |
|       | A. "Roadmap to Fire Safety" brochure    |  |
|       | B. CWPP and Fire Safe Councils          |  |
| VII.  | Discussion of Future Agenda Items       | Pat MacNeil<br>Keith Harrison                                  |
| VIII. | Public Comments (3 minutes each person) |  |
| IX.   | Adjournment                             | Pat MacNeil, Keith Harrison                                    |